



Australian Government

Australian Civil-Military Centre

# **CIVIL-MILITARY-POLICE COURSE**

## **Protection of Civilians**

### **Information for Participants**

Tuesday 01 – Wednesday 02 April 2025



Eureka Room

QT Hotel

Canberra ACT

## OVERVIEW

### Course participants

Congratulations on your successful nomination to attend the Australian Civil-Military Centre's (ACMC) Civil-Military-Police Course on Protection of Civilians (POC).

The POC is a two-day course that will focus on the Protection of Civilians during international and domestic crises. With changes in nature of conflict and the increasing severity and frequency of sudden-onset disasters because of climate change, more attention needs to be paid to understanding how government, humanitarian actors and civil society can best protect civilians. The course features a series of lectures, panel discussions and activities.

ACMC has invited participants from:

- Attorney-General's Department
- Australian Federal Police
- Department of Defence
- Department of Foreign Affairs and Trade
- National Emergency Management Agency (NEMA)
- Civil society and non-government organisations
- International Military and Civilian Government representatives.

### Course protocols

All course proceedings will observe the Chatham House Rule. Participants are free to use the information received, but neither the identity nor the affiliation of the speaker or participant may be revealed. Please ensure mobile phones are switched to silent mode during presentations. If you need to take or make an urgent call, please move outside the training room.

## CONTACT US



[acmc.gov.au](http://acmc.gov.au)



[acmc.enquiries@defence.gov.au](mailto:acmc.enquiries@defence.gov.au)



[twitter.com/AustCivMil](https://twitter.com/AustCivMil)



[facebook.com/AustCivMil](https://facebook.com/AustCivMil)

Contact details for POC course organisers are at page 4.

## **ESSENTIAL INFORMATION**

### **Arrival**

To allow for registration, all delegates are to arrive by no later than 0845 on Tuesday 02 April for a strict 0900 start. On Wednesday 02 April please arrive for a prompt 0900 start.

The course will take place at:

Eureka Room  
Ground Floor, QT Hotel  
1 London Circuit, Canberra, ACT 2601

The POC will commence at 0900 daily and conclude at 1630

Attachments B and C show the venue location. If you have any difficulty locating the Eureka room, please see hotel staff or contact Warwick Fry on 0439 262 075 or Andy Phengrasmy on 0421 462 726.

### **Registration**

Please ensure you register your attendance with ACMC staff as you enter the Eureka Room at the QT hotel.

Your seating allocation will be displayed at the registration desk.

### **Disability access**

QT Hotel is wheelchair accessible and a disabled toilet is located on the ground floor.

### **Dress code**

Dress code for all attendees is smart casual. Police and Military participant may choose to wear dress of the day or smart casual.

### **Parking and taxis**

There is extremely limited parking at QT Hotel. Please refer to Attachment B for more information on parking locations.

Taxi bookings can be made at the QT Hotel reception desk.

### **Wi-Fi**

Free Wi-Fi is available on-site. Username and password will be circulated upon arrival.

### **Safety and evacuation point**

Please familiarise yourself with the evacuation assembly point marked at Attachment A.

In the case of an emergency, QT Hotel staff will guide course participants out of the building.

### **Stationery and study materials**

All course writing materials will be provided.

### Meals

ACMC will cover the cost of morning tea, lunch, and afternoon tea throughout the two-day course. Catering will be provided on-site by QT Hotel staff.

Please advise the ACMC Team by email ([acmc.enquiries@defence.gov.au](mailto:acmc.enquiries@defence.gov.au)) of any allergies or specific dietary requirements you may have by no later than COB Monday 17 March 2025.

### Health and first aid

Please advise the ACMC Team if you have any medical conditions at [acmc.enquiries@defence.gov.au](mailto:acmc.enquiries@defence.gov.au).

An evacuation briefing will be provided by ACMC staff at commencement of the course. A designated first aid officer is present in the building between 0830 to 1700, Monday to Friday.

If you are feeling unwell, please notify one of the ACMC staff and we will provide assistance. If you are showing COVID-19 symptoms (including fever, cough, shortness of breath, loss of smell and/or taste), we kindly ask you not attend the course. ACMC will happily accommodate a representative to attend in your place.

### Medical emergencies

The national telephone number for all emergency services in Australia including ambulance, fire and police is "000". If you are unsure about whether a person requires an ambulance, you should call 000.

### Hospital

The nearest hospital is Canberra Hospital.

Yamba Drive, Garran ACT 2605

Phone: 02 5124 0000

### Course contacts

If you have any further queries, please do not hesitate to contact the ACMC Team.

#### Warwick Fry

Assistant Director  
Partnerships and Preparedness

Phone: 02 5133 4248

Mobile: 0439 262 075

Email: [acmc.enquiries@defence.gov.au](mailto:acmc.enquiries@defence.gov.au)

#### Andy Phengrasmy

Visits and Events Manager  
Partnerships and Preparedness

Phone: 02 5109 6422

Mobile: 0421 462 726

Email: [acmc.enquiries@defence.gov.au](mailto:acmc.enquiries@defence.gov.au)

<b>Civil-Military-Police Course</b> <b>Protection of Civilians</b> <b>Tuesday 1 April 2025 (Day One Agenda)</b>		
0845-0900	Arrival and Registrations	ACMC
	Welcome to Country	
	Opening Remarks What is Protection of Civilians?	Executive Director (ACMC)
	Laws of Armed Conflict (LOAC)	Department of Defence
1030-1050	Morning Tea	
	LOAC Applied Case Studies	ACMC
	ICRC – Overview of Protection	International Committee of the Red Cross (ICRC)
1245-1330	Lunch	
	Keynote Address : Protection and Counter-Terrorism	Professor Ben Saul, University of Sydney, and UN Special Rapporteur on Human Rights and Counter Terrorism
	Contemporary POC Challenges	International Committee of the Red Cross (ICRC)
1505-1520	Afternoon Tea	
	Recent developments in Australian policy on protection	Department of Defence
	International Presentations: Panel and Discussion	International Presenters
1630	Close of Day One	ACMC

**\*\*Please feel free to come to networking (self-funded) drinks at the QT Hotel from 1700.\*\***

<b>Civil-Military-Police Course</b> <b>Protection of Civilians</b> <b>Wednesday 2 April 2025 (Day Two Agenda)</b>		
0845-0900	Arrival and Registrations	ACMC
	Welcome and Recap	ACMC
	Cultural Property Protection	Department of Defence
	Evacuations in the Context of Climate Change and Disasters	Prof Jane McAdam, Director, Kaldor Centre for International Refugee Law, UNSW
1030-1050	Morning Tea	
	Conflict in Urban Environments	Department of Defence
	Case Study	Australian Red Cross
	Inclusive protection approaches – case study Myanmar	Humanitarian Advisory Group
1245-1315	Lunch	
	Protection and Peace Operations	Professor Charles Hunt, RMIT
	Simulation Exercise	Facilitators: RedR Australia
1500-1530	Afternoon Tea	
1530-1630	Simulation Exercise (continued)	Facilitators: RedR Australia
1630-1635	Course Evaluation	ACMC
1635-1645	Summary and Close	ACMC

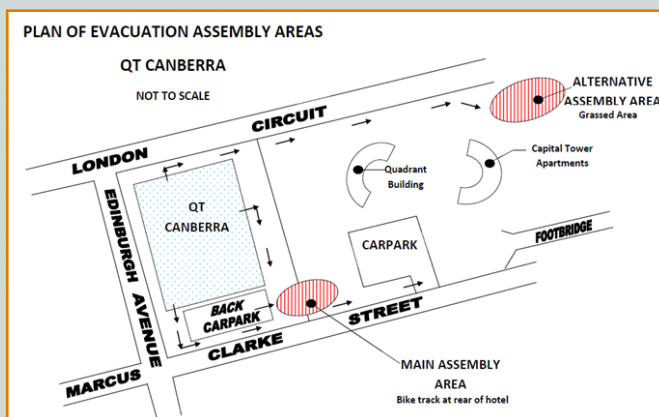
## Course pre-reading

Some relevant ACMC resources that may be of interest to you ahead of the course linked below:

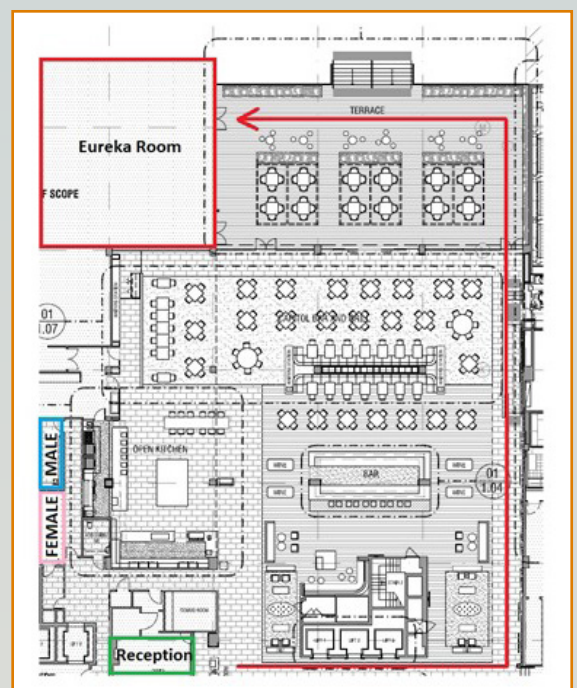
- [Same Space – Different Mandates](#), 2023
- [Australian Guidelines for the Protection of Civilians | ACMC](#), 2015

Additional ACMC publications can be found [here](#). A selection of hard copy publications will be made available at the course.

## ATTACHMENT A – QT HOTEL EVACUATION AREA



## ATTACHMENT C – EUREKA ROOM LOCATION IN QT



## ATTACHMENT B – PARKING MAP

